HARLOW COLLEGE

APPLICATION FORM 2014/15

FOR PART-TIME COURSES

Personal Details (BLOCK CAPITALS)								
Surname:	Address:							
First name:								
Mr/Miss/Ms/Mrs Male	Female	Post Code:						
Date of birth: Age of	n 31/08/2014	Tel No:						
Nationality:		Mobile:						
Country of birth:		E-mail:						
Name of Parent/Carer:								
Address: (if applicant is under 18 or different from above)								
Tel No: Mobile:								
E-mail:								
Have you been a permanent resident in the UK or EU for the past 3 years? Yes No								
If no, please provide brief details of your arrival and stay in the UK:								
Equal Opportunities Monitoring								
How would you best describe your eth	How would you best describe your ethnic background? (Please tick boxes)							
Asian or Asian British: Bangladeshi	Indian	Pakistani Any other Asian background		n background				
Black or Black British: African	Caribbean			Any other Blac	k background			
Mixed: White & Asian	White & Black African	White & Caribbean Any other Mixed background						
White: British	Irish			Any other Whit	e background			
Chinese: Chinese				Pre	fer not to say:			
Additional Learning Support								
Do you have a disability or learning needs you would like to tell us about? Yes No								
If yes, is this because: (Please tick as many boxes as you need) You need support with reading, writing, spelling or maths?								
You have a learning disability?								
You have a physical disability?	English is not your fi							
How would you like to inform us about your needs?								
By talking confidentially to a member of staff at interview?								
By talking confidentially to a member of staff: by phone		minicom	minicom in writing (please attach)					
Through someone else such as an advocate, parent or carer at interview?								
Course Details								
Are you applying for: Full-time course Apprenticeship Not sure (careers advice required)								
Please give full details of course, including subjects, if applying for A Levels (use the Guide to help you)								
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Appropriations								
Apprenticeships								
Is an Apprenticeship your preferred op		No						
Which Apprenticeship are you interested in?								
Your National Insurance Number:								
Do you have suitable employment for your Apprenticeship? Yes No								
yes, please give details If no, are you								
Company name:		Registered on Apprenticeships Online? Yes No						
Contact:		Requiring support to find an Apprenticeship? Yes No						
Address:								
Tel No:								

Personal Statement - MUST BE COMPLETED by hand using a separate sheet of paper

In 250 words, please tell us a little more about yourself and your plans for the future, for example:

why would you like to study this course?where do you see yourself in five years time?

• what interests do you have outside school/college/work? (You MUST use a separate sheet of paper)

Previous Qualifications

Name of last school/college attended:

Address:

Dates you attended From:

To:

Subject/course	Exam type (eg GCSE)	School expected grade	Actual grade (if known)
How Did You Hear About the College?			

How did you hear about Harlow College?						
School Careers Service Employer Existing student Friend/relative Website						
Open/information event Information through the post Radio ad Bus/train station posters						
Where did you get your copy of our Full-Time Guide from?						
School Careers Service College Library/Learning Resources Centre Post						
Requested a copy directly from the College Picked up a copy at a College Open Evening/information event						
Viewed/downloaded an online version						
Previous Student						
Have you previously been a student at Harlow College Yes No						
Date Course(s) studied						
Reference Details						
Please ask your school/college/employer to complete the attached Reference Form. It is your responsibility to provide a reference with this application. We will not be able to invite you for an interview without a reference.						
Declaration						
I confirm that the information I have provided is correct to the best of my knowledge.						
I have included my Personal Statement I have requested a Reference						
Applicant signature: Date: Print name: Date:						
Parent signature (if applicant is under 18): Print name:						
Please return your completed application to: The Admissions Team, Harlow College, Velizy Avenue, Town Centre, Harlow CM20 3EZ						

If you have any questions about this form, e-mail: admissions@harlow-college.ac.uk Tel: 01279 868100 www.harlow-college.ac.uk facebook.com/harlowcollegeuk twitter.com/HarlowCollege

Data Protection: Information you provide on this Application Form will be held on file at Harlow College. The College has submitted the relevant Notification to the Information Commissioner's Office within the terms of relevant legislation, and complies with all of the provisions of that legislation to all learner data. Further information about data confidentiality is available upon request.