

HARLOW COLLEGE FURTHER EDUCATION CORPORATION

AUDIT COMMITTEE

Minutes of the meeting held on Thursday 10 December 2015

Membership	*P Bartlett (Chair) *N Allen *A Durcan
*denotes present	P Whitehead
In attendance	M Stokes, Deputy Principal A Phillips, Executive Director – Finance D Sheridan, Clerk to the Corporation

727 Apologies for Absence

Apologies were received from Paul Whitehead.

728 Declarations of Interest

There were no additional declarations of interest.

729 External Audit

The Clerk reminded the meeting that the role of the Audit Committee is to advise the college Corporation on the adequacy and effectiveness of the college Corporation's assurance framework, in explaining, in its annual accounts, the measures taken to ensure it has fulfilled its statutory and regulatory responsibilities.

The meeting of the Audit Committee considered draft copies of documents for the Annual Accounts. It was necessary to review and approve the final documents in order that they can be recommended to the Corporation for approval.

729.1 Audit Findings Report for the period to 31 July 2015 and the Letters of Representation

The Committee received and approved the Audit Findings Report for the year ended 31 July 2015 and the Letters of Representation. Governors noted section 7 of the report.

729.2 Operating and Financial Review 2014/15 and the Financial Statements 2014/15

The Committee received and approved the Operating and Financial Review and the Financial Statements for 2014/15.

729.3 Annual Report of the Audit Committee

The Committee received and approved the Annual Report of the Audit Committee for the period 1 August 2014 to 31 July 2015

730 Any Other Business

There were no items of any other business.

731 Dates of Future Meetings

Spring Term	Tuesday 01 March 2016	08.30am
Summer Term	Tuesday 21 June 2016	08.30am