

# HARLOW COLLEGE FURTHER EDUCATION CORPORATION

## SEARCH COMMITTEE

### Minutes of the meeting held virtually on Zoom on 1 July 2021

Membership                                \*Eddie Johnson  
   \*Ray Levy (Chair)  
   Brian Spencer  
   \*Karen Spencer

\*denotes present

In attendance                             Ruth Lucas, Head of Governance

#### **1 Apologies for Absence**

Apologies for absence were received from Brian Spencer due to personal reasons.

#### **2 Declarations of Interest**

E Johnson declared that he is a Harlow District Councillor and an Essex County Councillor.

#### **3 Minutes of the Previous Meeting**

The minutes of the meeting held on 12 March 2021 were agreed as a true and accurate record of the meeting.

#### **4 Matters Arising from the Minutes**

The Search Committee noted that the Corporation had ratified the appointment of Brian Keane and the reappointment of Paul Taylor as Governors of Harlow College Further Education Corporation.

The Search Committee noted that Michael Travers has been elected as Support Staff Governor.

#### **5 Register of Membership**

The Search Committee received, considered and noted the register of membership.

The Committee noted that three Governors' terms of office expire next academic year, one in March 2022 and two in July 2022. The Committee agreed for Ruth Lucas to start a dialogue next term with the Governor whose term of office expires in March 2022.

#### **6 Membership of Harlow College Further Education Corporation**

The Search Committee were provided with an update on a meeting the Chair of the Committee, Principal and Head of Governance had with a perspective new Governor, Julia Fillary from Raytheon UK.

Karen Spencer reported that Julia works in supply chain management for Raytheon UK and has a passion for adult literacy, education and Harlow. Furthermore, her values match the

value of the College.

After a discussion, the Search Committee unanimously agreed to recommend the appointment of Julia Fillary to the Corporation at its meeting on 8 July 2021.

## **7 Any Other Business**

There were no items of any other business.

## **8 Dates of Future Meetings, Terms of Reference and Committee Business Plan**

The Search Committee received, reviewed and approved the Committee's terms of reference and business plan for 2021-2022 and noted that meetings of the Search Committee will be convened as and when required.

### **Key Points From The Meeting For Corporation To Note:**

#### **1. Recommendation to appoint Julia Fillary**

To ratify the appointment of Julia Fillary, Raytheon UK.