

HARLOW COLLEGE FURTHER EDUCATION CORPORATION

SEARCH COMMITTEE

Minutes of the meeting held virtually on Zoom at 9am on Tuesday 10 May 2022

Membership Eddie Johnson
*Ray Levy (Chair)
*Brian Spencer
*Karen Spencer

*denotes present

In attendance Ruth Lucas, Head of Governance

1 Apologies for Absence

Apologies for absence were received from Eddie Johnson due to an Essex County Council commitment.

2 Declarations of Interest

There were no additional declarations of interest.

3 Minutes of the Previous Meeting

The minutes of the meeting held on 15 September 2021 were agreed as a true and accurate record of the meeting.

4 Matters Arising from the Minutes

There were no matters arising.

5 Membership of Harlow College Further Education Corporation

The Search Committee received and considered the CV of Dawn Turner who is interested in becoming a co-opted member of the Audit Committee.

Karen Spencer informed the Committee that Paul Bartlett had recommended his colleague Dawn Turner to be co-opted onto the Audit Committee. A co-opted member is a full member of the Committee they are co-opted to but not a member of the Corporation.

Karen Spencer reported that she and Ruth Lucas had met with Dawn Turner and Dawn's audit background was highlighted. Karen Spencer reported that Dawn would make a good addition to the Audit Committee and is keen to shadow the Corporation meetings.

Ruth Lucas informed the Committee that Paul Bartlett, in his capacity of Chair of the Audit Committee, is fully supportive of Dawn's appointment.

The Search Committee agreed to recommend Dawn Turner's appointment as a co-opted member of the Audit Committee to the Corporation at its meeting on 19 May 2022.

6 Register of Membership

The Search Committee received and considered the register of membership.

Governors noted that Paul Bartlett and Lily Lin's terms of office are due to end in July 2022 and the Committee agreed that Ruth Lucas should approach them both to ascertain if they would like to be considered for a further term of office.

The Committee also noted that Sotirios Adamopoulos' term of office expires in October 2022 and an election will take place in the Autumn term.

Karen Spencer reported that Manchester Airport Group are looking for a replacement for Gail Wootton and a nomination has been received which is being followed up. The Committee agreed that the other vacancy should be filled by a representative from an SME and early discussions are taking place. The Committee agreed that it is better to take time to ensure the right person is appointed to the Corporation rather than rushing appointments through to fill vacancies.

A discussion was held around Board diversity and how this can be addressed.

The Search Committee noted the register of membership.

7 Any Other Business

There were no items of any other business.

8 Dates of Next Meeting

To be confirmed.