

HARLOW COLLEGE FURTHER EDUCATION CORPORATION

SEARCH COMMITTEE

Minutes of the meeting held virtually on Zoom on Tuesday 21 June 2022

Membership *Eddie Johnson
 *Ray Levy (Chair)
 *Brian Spencer
 *Karen Spencer

*denotes present

In attendance Ruth Lucas, Head of Governance

1 Apologies for Absence

There were no apologies for absence.

2 Declarations of Interest

There were no additional declarations of interest.

3 Minutes of the Previous Meeting

The minutes of the meeting held on 10 May 2022 were agreed as a true and accurate record of the meeting.

4 Matters Arising from the Minutes

There were no matters arising.

5 Membership of Harlow College Further Education Corporation

The Search Committee received and considered the reappointment of Lily Lin as a Governor of Harlow College Further Education Corporation.

The Committee agreed that Lily Lin is a valued member of the Corporation bringing good skills to the Board. The Committee agreed to recommend her reappointment as a Governor at Harlow College Further Education Corporation for a period of four years to the Corporation at its meeting on 7 July 2022.

The Search Committee was informed that Paul Bartlett would not be seeking reappointment when his term of office expires on 18 July 2022 due to being offered a job at Buzzacotts, the College's external auditors.

The Search Committee considered the appointment of Dawn Turner, who was appointed as a co-optee to the Audit Committee, as a Governor to replace Paul Bartlett. Dawn Turner is a qualified accountant and a senior internal audit manager at Price Bailey. The Search Committee agreed to recommend the appointment of Dawn Turner as a Governor at Harlow College Further Education Corporation for a period of 4 periods to the Corporation at its meeting on 7 July 2022.

6 Register of Membership

The Search Committee received and considered the register of membership.

The Search Committee was informed that discussions have taken place with a potential new Governor who runs an aviation engineering SME as a replacement for Julian Bedford. The candidate has already agreed to join the STAC Advisory Group. The Search Committee recognised the need to have SME representation on the Corporation.

The Search Committee was informed that Manchester Airport Group has nominated a member of their HR team as a replacement for Gail Wootton. Karen Spencer and Ruth Lucas are meeting with the nominee in July and will bring a recommendation to the Search Committee following this.

It is envisaged that both current vacancies will be filled by the start of the academic year.

The Search Committee noted that Sotirios Adamopoulos' term of office expires in October 2022 therefore a teaching staff governor election will take place. The Committee also noted that Eddie Johnson and Rod Bristow's terms of office expire in December 2022 and January 2023 respectively.

A discussion was held around Board diversity, how this is always a consideration when looking to appoint Governors and how this can be addressed further.

The Search Committee noted the register of membership.

7 Any Other Business

There were no items of any other business.

8 Dates of Next Meeting

To be confirmed.