

iPad Loan Agreement

The student undertakes to look after the iPad during the loan period and to do their utmost to protect it from damage, loss or theft. The student undertakes to return the iPad at the end of each academic year, or if they leave or withdraw early from the course. Any damage to the device must be paid for and deposits retained by the College. The iPad must not be used inappropriately, e.g. storing unlicensed software or making, storing or downloading pornographic or violent images or be used to conduct cyber bullying or promote hatred. (See below)

iPad loan agreement Student Responsibilities

Please read these terms and conditions

- I agree to bring my iPad to College every day where it will be used to help me with my studies.
- I understand that the iPad is the property of Harlow College and as a result may be seized and reviewed at any time.
- I agree not to use the iPad inappropriately including: the making, storing or downloading of pornographic or violent images, storing unlicensed software or to threaten, bully or promote hatred.
- I agree that if requested I will produce the iPad for inspection.
- I will return the iPad in the condition that it was issued to me.
- I agree to return the iPad, including case and all accessories prior to my last day of attending Harlow College. I understand that by failing to do this will result in, either all of my deposit being lost or the value of the accessories.
- I will treat the iPad with care at all times and keep it in its protective case.
- I will immediately report damaged, lost or stolen iPads to the Digital Team in the i-Hub.
- I understand that stolen devices must be reported to the Police and must have a crime reference number.
- I understand and agree that damaged cases, iPad chargers and charging leads will not be replaced by Harlow College for free, and that I must replace these items at my own cost from College stock.
- I will not place stickers, change the case, write, damage or alter the iPad case or device in any way.
- I agree that email (or any other computer communication) should be used only in an appropriate, legitimate and responsible way.
- I agree that if I am excluded by the College, or if I withdraw early from my course that I will return the loaned iPad to Harlow College, including the case and all accessories as described above.
- I agree that if the iPad is not returned at the end of my studies to Harlow College that it may be reported to the police as stolen.

I have read the above and in paying this deposit I agree to take full responsibility for the proper care and use of the iPad and all accessories that has been loaned to me by Harlow College.