

HIGHER EDUCATION

COURSE GUIDE 2018/19

- ACCESS TO
HIGHER EDUCATION
- HNC/HND
- HIGHER
APPRENTICESHIPS
- LEVEL 4 DIPLOMAS &
PROFESSIONAL
QUALIFICATIONS

Not just courses. **Careers**

**HARLOW
COLLEGE**



Welcome to
HARLOW COLLEGE

WELCOME

I would like to welcome you to the Higher Education Centre at Harlow College.

At Harlow College, we offer many professional and higher level courses for people who are looking to further their education, study an Apprenticeship or progress in the workplace.

If you want to work at the top level of your industry, you will usually need a professional qualification. These qualifications are also a very good way to evidence all the skills and experience you have already gained in your job.

We have an exciting new range of Higher and Professional qualifications, designed to enable you to become highly skilled and ready for your next steps without the need to go to university.

Help is available towards the cost of your college course as well as maintenance, with either a 19+ Advanced Learner Loan, or a loan/grant from Student Finance England. If you are under 19 at the start of your course, some of these courses will be free.



We value all our learners at Harlow College and welcome applications from all ages and experience. So, whether you are 16 and taking your first steps in further education, or 66 and looking to re-train, we look forward to hearing from you.

Karen Spencer

Principal and Chief Executive



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ACCESS TO HIGHER EDUCATION

What's it all about?

Want to study for a degree but don't have the necessary qualifications? Maybe you didn't get the grades you needed the first time around or are just looking to change career path? An Access to Higher Education Diploma could be for you, providing a stepping stone to success with a fast-track route to a degree. Many of our Access students are now pursuing new careers and making changes to their lives they never thought possible. And best of all, it could cost you nothing to study with an Advanced Learner Loan (see page 26).

What will I do?

You will study in an adult environment with like-minded people. A typical Access to HE course is 3/4 days a week, 9.30am to 3pm. Courses are a mix of theory and practical and can be completed in one year.

What can I do next?

The Access to HE Diploma is widely recognised by UK universities. Each year, around 20,000 Access to HE students apply for a degree course at a UK university. We offer progression from an Access to HE Diploma in a range of subjects. The career you always wanted is nearer than you think.

Fees

If you're aged 19+ you can apply for an Advanced Learner Loan (see page 26). If you go on to complete an HE qualification, your 19+ Advanced Learner Loan will be written off.



Business

Mode of study: 3/4 days per week **Level:** 3 **Duration:** 1 year **Fees:** £3,022

Entry Requirements

- Level 2 English and Level 2 Maths (or working towards)
- We will consider exceptions to this requirement, subject to any other qualifications or evidence of the required competencies

What will I study?

The course offers a number of core modules, including:

- Business & Marketing Research Techniques
- Research Project – Methodology
- Finance and Accounts
- Management and Leadership
- Human Resource Management
- Marketing
- Business Plans - Start-up and Growth

Where will this course take me?

Progression to an HNC/D at Harlow College, onto Higher Education, take an Apprenticeship, start your own business or seek employment in the areas of accountancy, human resources, marketing and leadership and management.

Education, Teaching and Childhood Studies

Mode of study: 3/4 days per week **Level:** 3 **Duration:** 1 year **Fees:** £3,384

Entry Requirements

- Level 2 English and Level 2 Maths (or working towards)
- We will consider exceptions to this requirement, subject to any other qualifications or evidence of the required competencies

What will I study?

The course offers a number of core modules, including:

- Application of Number - Interpreting and Presenting Information
- Research: Extended Writing Project
- Multicultural Education
- Special Educational Needs
- Supporting Work in the Classroom Practical
- Safeguarding Children
- Education - Inequalities and Achievement
- A Medical Condition

Where will this course take me?

Progression to an HNC/D at Harlow College, onto Higher Education or seek employment as a teacher in early years or in Secondary Education, or a nursery/school leadership.

Health and Social Care

Mode of study: 3/4 days per week **Level:** 3 **Duration:** 1 year **Fees:** £3,384

Entry Requirements

- Level 2 English and Level 2 Maths (or working towards)
- We will consider exceptions to this requirement, subject to any other qualifications or evidence of the required competencies

What will I study?

The course offers a number of core modules, including:

- Research Project – Methodology
- Intellectual and Language Development of Children - Birth to Eight Years
- Social and Personality Development
- Health and Disease - An Introduction
- Health Education and the Promotion of Health
- Inequalities in Health and Social Care
- Anatomy and Physiology

Where will this course take me?

Progression to an HNC/D at Harlow College, onto Higher Education. The skills learned are transferable to any job but are particularly useful in the Health and Social Care sector.

Health Science Professions

Mode of study: 3/4 days per week **Level:** 3 **Duration:** 1 year **Fees:** £3,384

Entry Requirements

- Level 2 English and Level 2 Maths (or working towards)
- We will consider exceptions to this requirement, subject to any other qualifications or evidence of the required competencies

What will I study?

The course offers a number of core modules, including:

- Foundations of Biology
- Introduction to Biological Science - Microscopy
- Health and Disease - An Introduction
- DNA and Cell Replication
- Research Skills for Biological Sciences
- Endocrine System
- Cells Tissues and Organs

Where will this course take me?

A high percentage of our students progress on to university on a variety of courses. Students are also able to progress into employment or other training and development. Some of our previous students have gone on to work as a care or teaching assistant, occupational support worker, physiotherapy support worker, voluntary overseas worker and lab technician. There are also opportunities within pathology and phlebotomy.

Nursing and Midwifery

Mode of study: 3/4 days per week **Level:** 3 **Duration:** 1 year **Fees:** £3,384

Entry Requirements

- Level 2 English and Level 2 Maths (or working towards)
- We will consider exceptions to this requirement, subject to any other qualifications or evidence of the required competencies

What will I study?

The course offers a number of core modules, including:

- Research Project – Methodology
- Person-Centred Approaches
- Health Studies: A Medical Condition
- Digestion and Nutrition
- Anatomy and Physiology
- The Role of Nurses and Midwives
- Becoming a Reflective Practitioner

Where will this course take me?

On successful completion of this course you can go on to study for a Foundation Degree or Degree in Nursing and/or Midwifery at a university of your choice.

Psychology and Counselling

Mode of study: 3/4 days per week **Level:** 3 **Duration:** 1 year **Fees:** £3,384

Entry Requirements

- Level 2 English and Level 2 Maths (or working towards)
- We will consider exceptions to this requirement, subject to any other qualifications or evidence of the required competencies

What will I study?

The course offers a number of core modules, including:

- Research Project – Methodology
- Abnormal Psychology: Eating Disorders and Schizophrenia
- Aspects of Cognitive Psychology
- Social Psychology
- Crime and Deviance
- Understanding Counselling Theories
- Applied Psychology
- Key Counselling Skills

Where will this course take me?

Once you've completed this course you can go on to study at Higher Education in Psychology and/or Counselling at a university of your choice. Possible careers include: counselling, criminology, teaching, educational psychology and working with charities such as Mind.



Medicine

Mode of study: 3/4 days per week **Level:** 3 **Duration:** 32 weeks **Fees:** £3,384

Looking to upskill in Healthcare?

Degrees you could go into include Medicine, Biomedical Science, Dietetics, Bioengineering, Physician Associate.

The career you wanted is nearer than you think!

Entry Requirements

- GCSE or equivalent passes in Chemistry, Physics, Biology and Maths
- Sufficient literacy and numeracy skills to cope with the requirements of the course and the written components

What's it all about?

Access to Medicine is an intensive, science-based, one year full-time course tailored to the requirements of a medical degree, designed to provide an alternative route for non-traditional students into medical training.

It is a course for mature students who, having achieved in other areas, now wish to retrain as doctors. These include:

- Those with experience in other health-related professions
- Those whose initial career choice has proved unsatisfying and who wish to change their field of employment to the healthcare sector
- Those who have previously studied in Higher Education, but whose studies did not constitute a suitable preparation for medical training

What will I study?

The course offers a number of core modules, including:

- Introduction to Biology
- Introduction to Chemistry
- Introduction to Physics
- Pattern of Disease in a Developing Country
- Biology
- Chemistry
- Physics
- Epidemiology
- Mathematics

Where will this course take me?

Learners on the Access to Higher Education Diploma in Medicine would have a clear progression pathway to multiple local universities. This qualification is recognised by a number of medical schools nationally including Leicester, Brighton, Manchester and Keele.

HNC/Ds

Higher National Certificates/Diplomas

What's it all about?

HNCs and HNDs focus on 'learning by doing' and give skills that you can use in a particular job. They are highly valued by employers and can also count towards membership of professional bodies and other employer organisations.

You join an HNC (Level 4), which takes one year to complete. You can then choose to progress to the HND (Level 5), which takes a further year to complete. Therefore, you will study for a total of two years for a full HND.

What will I do?

You will be studying work-related qualifications that have been written in consultation with employers to ensure you are gaining the skills required to enter the workplace. You will develop the knowledge, skills and behaviours needed to be successful in your chosen job role, working autonomously and independently. In particular you will:

- Plan and manage your own time
- Research at a higher level
- Develop your communication skills in a variety of ways, including presenting at a professional level and essay and report writing using Harvard referencing.

What can I do next?

Unlike many degrees, these courses are vocationally focused and therefore can lead straight on to a career. They're also a great stepping stone to a higher qualification, as you can choose to 'top up' an HND or HNC with extra studies at a later date, in order to convert it to a full bachelor's degree.

Fees

The course fees are only £5,500 per year - significantly lower than the cost of going to university. (Inflationary rise annually). Student loans are available for course fees from Student Finance England (see page 26).

Advanced Practice in Early Years Education

Mode of study: 5 days per week **Level:** 4/5 **Duration:** 1 yr HNC, 1yr HND

Entry Requirements

- GCSE English & Maths grade C or 4/5 and 64 UCAS tariff points
- Relevant Level 3 qualification, e.g. BTEC, UAL, A Level, Access to HE Diploma etc.
- Clear DBS check
- Mature students may have commensurate work/business/industry related experience that may be considered

What will I study?

The course offers a number of core modules, including:

- Professional Development through Reflective Practice
- Communication, Values and Leadership for Advanced Early Year Practitioners
- Theories of Development and Progress – Birth to Seven Years, 11 Months
- Early Years Curriculum, Play and Learning
- Safeguarding, Children’s Welfare and Child Protection
- This course includes placement (600 hours for HNC and 800 for HND) which enables learners to work with babies and children within primary schools, nurseries and early years settings.

Where will this course take me?

Upon successful completion, you will gain professional status enabling you to work with children or progress to university to complete an Early Years Degree, Teaching Degree or a Degree in Childhood Studies.

Business

Mode of study: 2.5 days per week **Level:** 4/5 **Duration:** 1 yr HNC, 1yr HND

Entry Requirements

- GCSE English & Maths grade C or 4/5 and 64 UCAS tariff points
- Relevant Level 3 qualification, e.g. BTEC, UAL, A Level, Access to HE Diploma etc.
- Mature students may have commensurate work/business/industry related experience that may be considered

What will I study?

The course offers a number of core modules, including:

- Business and the Business Environment
- Marketing Essentials
- Human Resource Management
- Management and Operations
- Management Accounting
- Managing a Successful Business Project
- Entrepreneurship and Small Business Management

Where will this course take me?

After the HNC you could apply to transfer to the second year of a degree. After the HND a top-up to a full degree may be possible. Alternatively, you could get a job in business management, marketing, law, accounting, business administration, sales, event management, politics and many more.

Creative Media Production (Game Development)

Mode of study: 2.5 days per week **Level:** 4/5 **Duration:** 1 yr HNC, 1yr HND

Entry Requirements

- GCSE English & Maths grade C or 4/5
- Relevant Level 3 qualification, e.g. BTEC, UAL, A Level, Access to HE Diploma etc.
- 64 UCAS tariff points
- Mature students may have commensurate work/business/industry related experience that may be considered

What will I study?

The course offers a number of core modules, including:

- Contextual Studies • Research Techniques • Practical Skills for Computer Games Studies • Computer Game Design Techniques • Computer Game Platform Fundamentals • Computer Game Storytelling Techniques
- Ideas Generation for Computer Games

Where will this course take me?

For an employer, you will have a range of digital animation and games design skills. You will be able to demonstrate technical skills including 3D modelling, 2D/3D animation and use a range of software including Adobe Creative Suite, Maya 3D, Unity, Unreal, Blender and Games Salad.

Engineering

Mode of study: 2.5 days a week **Level:** 4/5 **Duration:** 1 yr HNC, 1yr HND

Entry Requirements

- GCSE English & Maths grade C or 4/5
- Relevant Level 3 qualification, e.g. BTEC, UAL, A Level, Access to HE Diploma etc.
- 64 UCAS tariff points
- Mature students may have commensurate work/business/industry related experience that may be considered

What will I study?

The course offers a number of core modules, including:

- Engineering Design • Engineering Maths • Engineering Science
- Managing a Professional Engineering project • Machining and Processes of Engineering Materials • Materials, Properties and Testing
- Computer Aided Design and Manufacture CAD/CAM
- Engineering Management

Where will this course take me?

After the HND, a Top-up to a full Degree may be possible. After the HNC, you could ask to transfer to the second year of a degree. This course also prepares you for working in a variety of engineering environments, including senior technician to production and manufacture operations.

Future Home Design and Construction

Mode of study: 2.5 days per week **Level:** 4/5 **Duration:** 1 yr HNC, 1yr HND

Entry Requirements

- Relevant Level 3 qualification, e.g. BTEC, UAL, A Level, Access to HE Diploma etc.
- 64 UCAS tariff points
- Mature students may have commensurate work/business/industry related experience that may be considered

What will I study?

The course offers a number of core modules*, including:

- Construction Practice & Management
- Building Information Modelling
- Housing Design & Specification
- Principles of Alternative Energy
- Principles of Off-site Construction
- Principles of Housing Economics

*These modules may change, subject to approval

Where will this course take me?

After the HNC, you could ask to transfer to the second year of a degree. Or you could continue at Harlow College and complete your HND. Jobs in the sector include assistant design co-ordinator, design & build co-ordinator, construction site supervisor, construction design technician and many more.

Sport and Exercise Science

Mode of study: 2.5 days a week **Level:** 4/5 **Duration:** 1 yr HNC, 1yr HND

Entry Requirements

- GCSE English & Maths grade C or 4/5
- Relevant Level 3 qualification, e.g. BTEC, UAL, A Level, Access to HE Diploma etc.
- 48 UCAS tariff points
- Clear DBS check (where applicable)
- Mature students may have commensurate work/business/industry related experience that may be considered

What will I study?

The course offers a number of core modules, including:

- Applied Sports Coaching
- Anatomy and Physiology for Sport and Exercise
- The Sport and Leisure Industry
- The Evolution of Sports Development
- Nutrition
- Physical Activity, Lifestyle & Well-Being

Where will this course take me?

You will have the opportunity to progress to year 2 or 3 of an Honours degree. Career progression includes leisure centre manager, sports coach, sport development, recreation, anatomy and physiology or nutrition. This course also offers progression routes to membership of The Institute of Sport and Recreation Management (ISRM) and the Institute for Sport, Parks and Leisure (ISPAL).

HIGHER APPRENTICESHIPS

What's it all about?

Higher Apprenticeships enable people to study for higher level qualifications, right up to degree level, whilst continuing to work. Higher Apprenticeships often use higher national certificates and diplomas to provide the academic study alongside the further development of skills in the workplace. You will need to gain employment in order to study a Higher Apprenticeship - the College can help you with this.

What will I do?

- You will spend 20% of your work time on your studies - this could be one day a week attending college
- For most Apprenticeships you will achieve a higher level and/or a professional qualification
- At the end of your Apprenticeship you will be required to pass an assessment which could be the presentation of a portfolio of work, an exam or a structured interview

What can I do next?

Higher Apprenticeships are designed to enable people to move into supervisory and management roles and are often used by companies to grow and develop talent.



Apprenticeships are changing and becoming even more relevant to the skills that people need in the workplace.

These new Apprenticeship Standards are being introduced and further details will be available as each Higher Apprenticeship is approved for delivery.

Currently, these are the Higher Apprenticeships we are offering:

- **Business and Professional Administration**
- **Hospitality Management**
- **Management**
- **Manufacturing Engineering**
- **Network Engineer**
- **Operations/Departmental Manager**

All of these Apprenticeships are a mix of study time at College and time in the workplace. The time spent in College varies but is typically 1 day a week.

Entry Requirements vary depending on the nature of the qualification, but are typically:

- Completion of an Advanced Level Apprenticeship or Level 3 qualification or significant industry experience
- GCSE or equivalent in Maths and English at Level 2 or above



LEVEL 4 DIPLOMAS & PROFESSIONAL QUALIFICATIONS

What's it all about?

If you want to work at the top level of the profession of your choice, you will usually need a professional qualification.

Professional qualifications are also a very good way to get credit for all the skills and experience you have gained in your job.

We have an exciting new range of Level 4 Diplomas and Professional qualifications, designed to enable you to become highly skilled and ready for your next steps without the need to go to university.

What will I do?

- You will spend some time attending classes and will be required to study and complete assignments in addition to these lessons.
- For some of our professional courses we offer a blended learning approach where more of your study is carried out online at a time to suit you
- You will be assessed through written assignments and/or exams, depending on the qualification taken

What can I do next?

You may progress to a higher level of study or use the qualification to seek promotion or new employment opportunities.

Fees

If you are 18-19 years old these courses are free. If you are 19+ these courses will have a fee attached. 19+ loans are available (see page 26).

L4 Professional Diploma in Creative Enterprise

Mode of study: 3-4 days per week **Level:** 4 **Duration:** 1 yr **Fees:** TBC

Entry Requirements

- A Portfolio of Media or Art & Design work to show at interview
- Relevant Level 3 qualification, e.g. BTEC, UAL, A Level or Access to HE Diploma or relevant apprenticeship
- UAL Awarding Body recommends that students have GCSE grade 4 or grade C (or an equivalent level 2 qualification) in both English and Maths
- Approved Age range 18+
- Mature students may have commensurate work/business/industry related experience that may be considered

What will I study?

The course offers the following modules:

- Creating a Sustainable Business Model
- Project Management
- Mission Statements
- Brand Positioning
- Intellectual Property
- Values and Drivers
- Customers and Business Blueprinting
- The Creative Economy
- Cultural Policy and Legislation
- Defining the Creative Product
- Communication and Building Relationships
- Industry Engagement and Networking
- Creative Practice and Investigation

Where will this course take me?

Students completing this qualification will be in a strong position to set up their own creative company.

There is also the option to progress directly into employment, specifically into roles such as: freelancer, account manager, consultant, talent manager, art director or producer within the creative industries.

The qualification is designed to support students to develop a portfolio of work, enabling them to progress to higher education courses.



L4 Professional Diploma in Performance

Mode of study: 3-4 days a week **Level:** 4 **Duration:** 1 yr **Fees:** TBC

Entry Requirements

- Level 3 at a P/M/D or 72 UCAS tariff points
- GCSE Level 4 and above in English
- Experiences in professional/amateur dramatics; Music, Drama or Dance qualifications

What will I study?

The course offers the following modules:

- Technique Classes
- Self-confidence Through Improvisation
- Professionalism – Self Discipline
- Independence
- Industry Contacts
- Graduate Showcase in London (with invited agents)
- Professional Experience of Industry Standards and Facilities
- Applied Professional Practice
- Specialist Performance Project

Where will this course take me?

You can progress to drama or dance schools, recording studios, music venues, university or go straight into the industry.

Previous destinations for our students include: East 15, Masters, Performers, Urdang, BIMM, ICMP, London Studio Centre, LIPA, Laine Theatre Arts, cruise ships, West End performances like Thriller and playing and touring in bands. Progress to university or onto an Apprenticeship in a related subject.



L4 Salon Management Diploma VTCT

Mode of study: Part-time and full-time. Part-time learners can study by distance learning as well as on campus **Level:** 4 **Fees:** £3,345

Entry Requirements

- NVQ Level 3 Beauty Therapy, NVQ Level 3 Nail Technician, NVQ Level 3 Hairdressing or Barbering
- Or Level 3 equivalent (relevant to the industry)

What will I study?

The course offers a number of core modules, including:

- Salon Design in the Hair and Beauty Sector
- Management of Health, Safety and Security in the Salon
- Quality Management of Client Care in the Hair and Beauty Sector
- Sales Management in the Hair and Beauty Sector
- Public Relations and Marketing in the Hair and Beauty Sector

Where will this course take me?

The course will open doors to salon management job opportunities and even give you the skills to help you towards setting up or enhancing your own business. There is also the possibility of progressing onto a Level 5 ILM.

L4 Diploma in Adult Care (England)

Mode of study: Mainly off-site with College tutorials **Level:** 4 **Fees:** £2,882

Assesment: Portfolio of evidence (internal assessment)

Entry Requirements

- You must be 18 years or over
- Currently working in a supervisory role in the Health & Social Care sector. However, depending on your job role, this can be discussed
- Level 3 Health & Social Care qualification is desirable

What will I study?

The course offers a number of core modules, including:

- Understanding Safeguarding and Protection in Care Settings
- Understanding Personalisation in Care and Support Services
- Professional Practice in Adult Care
- Develop, Maintain and Use Records and Reports
- Managing Stakeholders' Expectations
- Partnership Working in Care Settings

Where will this course take me?

This qualification will enable learners to confirm occupational competence in a range of roles within the Adult Care sector. Learners may be able to progress onto further learning such as the Pearson Edexcel Level 5 leader in Adult Care.

Law and Practice Certificate

Mode of study: Part-time, evening **Level:** 3 **Duration:** 32 weeks

Fees: Tuition fee - £1,265; Assessment fees - £297.50

Entry Requirements

- 4 GCSE at grades C or above (including English) or, if over 21, entry as a mature student is considered on its own merits.

What will I study?

There are three core units:

- Introduction to Law and Practice
- Legal Research Skills
- Client Care Skills

Where will this course take me?

Completing the Level 3 Certificate in Law and Practice provides you with the entry requirements to progress on to study the Level 3 Diploma and Level 6 Professional Higher Diploma which is the final academic stage towards qualifying as a Chartered Legal Executive.

Study Professional Courses Online & On Campus

Flexible AAT accounting courses

Take the first step into accounting with a Level 2 Certificate or progress your career in finance with a Level 3 Diploma, fitting your studies around your life and work commitments.



Online



Access lessons and exercises on mobile, tablet or desktop at times that best suit you.

Online lecturers will guide you through the course.

Motion graphics, film and animations will help bring the subject matter to life.

On Campus



Learn in-class from experienced lecturers.

Work on collaborative group exercises.

Enjoy access to excellent facilities and support.

AAT Level 2 Certificate in Accounting (Online & On Campus)

Duration: 27 weeks **Fees:** £635

AAT Level 3 Diploma in Accounting (Online & On Campus)

Duration: 1 year **Fees:** £2,573

Level 4 Diplomas &
Professional Qualifications

www.harlow-college.ac.uk/he | 01279 868100

Leadership and Management ILM



Mode of study: Part-time, day **Levels:** 2, 3 and 5

Fees: Level 2 - £695; Level 3 - £795; Level 5 - £1,895

Entry Requirements

- Minimum grade in maths and English, dependent on Level studied
- You must be working in a suitable role, dependent on Level studied
- Face-to-face or telephone interview, prior to the course starting

What will I study?

A mixture of units, dependent on the level studied, including:

- Developing Yourself as a Team Leader
- Giving Briefings and Making Presentations
- Understanding Innovation and Change in an Organisation
- Understand how to Motivate to Improve Performance
- Developing Critical Thinking
- Managing Stress and Conflict in the Organisation

Where will this course take me?

Apply for jobs in a junior, middle or senior management role; apply to become a Chartered Manager or enhance your professional status by upgrading your ILM membership.

NCTJ Diploma in Journalism - News & Magazine

Mode of study: 4 days in College - 1 day placement **Level:** 3 **Duration:** 1 yr

Fees: £4,170

Entry Requirements

- Applicants sit a written entrance examination in English, general knowledge and news writing (the NCTJ Stage 1 test)
- Successful applicants will be made firm offers or conditional offers in anticipation of their having obtained the required educational qualifications before the start of the programme and preferably, work experience



What will I study?

You will study a range of journalism related subjects, including print and online design, website design, social media, TV, radio, journalism and public relations. Our NCTJ course is considered by journalism professionals to be the 'gold standard' qualification. In addition to your college days, you will work one day a week in professional settings such as newspapers, magazines and broadcast companies.

Where will this course take me?

There are many opportunities for talented and creative individuals within the media and journalism industry. Previous students have gone on to become journalists, news editors, radio and TV presenters, researchers, TV producers, TV directors in the areas of sport, news, fashion and many more. You could also progress to university or onto an Apprenticeship in a related subject.



Help with your course fees

Loans are available for all our Higher Education courses.

19+ LOANS for Learners

19+ Advanced Learner Loans

If you're aged 19 or over from the start of the course and want to study an Access to Higher Education Diploma, or a Level 3 to 6 vocational qualification, you'll need to pay your college or training organisation for the cost of your course.

The Advanced Learner Loan helps learners to cover the cost of their tuition fees. It's easy to apply for, doesn't take your household income into account and doesn't involve a credit check.

If you complete an Access to HE Diploma and then go on to complete an HE qualification, your 19+ Advanced Learner Loan for your Access to HE course will be written off.

For more information about 19+ Advanced Learner Loans, visit:
www.gov.uk/advanced-learner-loan



Student Finance England

As a Higher Education student you can apply for a range of financial help with living and study costs, loans (which have to be paid back), and grants which don't have to be paid back.

If you plan to study Higher Education at Harlow College, you will not have to pay for tuition fees upfront. Every new student is entitled to a Tuition Fee Loan that will cover your fees and this won't be paid back until you start earning over £21,000 a year.

For more information about Tuition Fee Loans, visit:
www.gov.uk/student-finance

Travel and Bursary

Harlow College students are entitled to discount travel and some students may be eligible for free travel. Discounts will vary depending on your household income and where you live.

To plan your journey to and from College, visit: **www.traveline.info**

Students living in the Uttlesford district will be able to catch a specially chartered bus. Details are available on our website: **www.harlow-college.ac.uk/travel**

Harlow College is committed to enabling students to participate in higher education and to removing financial barriers.

Students whose parents or carers are on a low income or who are receiving benefits as well as those who are in care or live independently may be able to get help with necessary course costs through the College Bursary.

Students who are not entitled to help from the Bursary are still able to travel at reduced rates on many of the bus routes using their College card. For advice and details on financial assistance, the College Bursary or travel, please contact a member of the Bursary team:

T: **01279 868057**

E: **bursary@harlow-college.ac.uk**

W: **www.harlow-college.ac.uk/money**

How to Apply

1. Choose a course
2. Go to **www.harlow-college.ac.uk** and choose a course
3. Click 'Apply Online' and complete the application form
4. Our Admissions team will contact you

For help with making an application or to ask a question, call **01279 868100**

Keeping You Safe

We have a responsibility to provide you with a safe learning environment. Our staff are required to follow the College's Safeguarding Procedures at all times.

If you would like more information on our Safeguarding policy, please call us on **07946 713288**



Safeguarding



01279 868100
www.harlow-college.ac.uk/he

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