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Adult Courses & Higher Education Guide

UPSkill, RETRAIN
AND FUTURE PROOF
YOUR CAREER

←←←

Courses starting April - September 2023
www.harlow-college.ac.uk/adults

□



WELCOME

UPSKILL, RETRAIN
AND FUTURE PROOF
YOUR CAREER



Thank you for considering Harlow College.

At Harlow College, we offer a whole range of courses for adults, with the opportunity to learn online, take classes in College, or a mixture of the two, all designed to help you with your personal or professional development.

We are Ofsted graded Good as a College and have excellent teachers who can help you develop your skills. We also have great links with industry and access to a wide range of professional resources.

Some of our courses are completely free - for example, those on offer through the Government designed National Skills Fund. For others, help may be available towards the cost of your college course, as well as maintenance, with either a 19+ Advanced Learner Loan or a loan or grant from Student Finance England. If you are under 19 at the start of your course, some of these courses will be free.

We value all our learners at Harlow College and welcome applications from all ages and experience. So, whether you are 19 and taking your first steps in further education, or 66 and looking to re-train, we look forward to hearing from you.

Karen Spencer,
Principal, Harlow College

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PAYING FOR YOUR COURSE

The College offers a range of FREE courses designed to help you with your professional or personal development. There are several options of financial help available for the majority of our adult and part-time courses, ranging from 19+ Advanced Learner Loans to our College bursary scheme and financial advice and guidance is always available from our Admissions team.

e-Learning Courses:

Our e-Learning courses are free if you are aged 19 or over on 1st September 2022 and you either live in England or are a British Citizen.

English & Maths:

English & Maths courses could be free if you don't already have a C/4 grade or equivalent.

Level 2 & Level 3 Courses:

If you are unemployed and in receipt of an eligible benefit or earning a gross annual income of £18,525.00 or less you could be eligible to complete a Level 2 or selected Level 3 accredited course without charge.

If you are 19-23 some Level 2 and Level 3 courses may be free of charge if you do not already have a full Level 2 or 3 qualification.

DON'T LET MONEY GET IN THE WAY OF YOUR GOALS

Free Courses for Jobs Government Scheme:

The new Free Courses for Jobs Government scheme means that adults without a full Level 3 qualification like a diploma or A Levels could undertake an accredited course that's fully funded from the National Skills Fund. If you earn below the National Living Wage (annually £18,525.00) or are unemployed, you will also be able to access these qualifications for free.

19+ Advanced Learner Loans:

Advanced Learner Loans are available for courses at Level 3 to 5 and are only paid back once you start earning £27,295 a year (before tax and other deductions).

Harlow College 19+ Bursary:

Support with travel costs, childcare and course materials including essential course, uniform and equipment costs could be available whilst you study if you have either a household annual income (incl means-tested benefits) of less than £27,000. You may want to enquire about our 19+ Bursary.

Speak to an Admissions Adviser:

If you have any questions our Admissions Advisers are on hand to offer financial advice and guidance. Please email: admissions@harlow-college.ac.uk or call 01279 868100.



sfe

studentfinanceengland

There are several options of financial help available for Higher Education courses, ranging from 19+ Advanced Learner Loans to a Student Loan from Student Finance England.

19+ Advanced Learner Loans:

Advanced Learner Loans are available for courses at Level 3 to 5 and are only paid back once you start earning £27,295 a year (before tax and other deductions).

The Student Loan:

Colleges and universities charge tuition fees for Higher Education courses.

Most people are eligible to receive a student loan to cover this fee. This loan is available from the government via Student Finance England.

As a Higher Education student you can apply for a range of financial help with living and study costs, loans (which have to be paid back), and grants (which don't have to be paid back).

If you plan to study Higher Education at Harlow College, you may not have to pay for tuition fees upfront. Every new student may be entitled to a Tuition Fee Loan that will cover your fees and this won't be paid back until you're earning a certain level of income.

For more information about Tuition Fee Loans, visit:

www.studentfinance.campaign.gov.uk

STUDENT
FINANCE

Financial advice and guidance is always available from our Admissions team:
Call 01279 868100 or email: admissions@harlow-college.ac.uk



SOUTH EAST

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|----|
| I | N | S | T | I | T | U | T | E | OF |
| T | E | C | H | N | O | L | O | G | Y |

Find out more about upskilling with
Harlow College's IoT today.

[Find out more](#)

The South East Institute of Technology (SEIoT) is situated on the Harlow College campus and is a close partnership between high-performing further education colleges, universities and employers, helping to ensure that what we offer is based on what the economy and local communities need and that our students have the best possible career prospects.

Underpinned by significant government investment to fund industry-standard facilities and equipment, IoTs represent an exciting new model for skills delivery. We will be opening our brand new Institute of Technology Centre in September 2023, where students will be able to study advanced technical courses in the areas of computing and cyber security, engineering, business, healthcare, and travel and tourism management.

UNLOCK YOUR POTENTIAL

[Find out more](#)



I N S T I T U T E O F
T E C H N O L O G Y



HIGHER EDUCATION

At Harlow College, we offer a whole range of courses for adults, with the opportunity to learn online, take classes in College, or a mixture of the two, all designed to help you with your personal or professional development. Our HE courses are flexible, allowing you to fit your study around personal commitments or a part-time job.

We offer Higher Education courses at Levels 4 and 5. These include Higher National Certificates (HNCs), Higher National Diplomas (HNDs), Professional Diplomas and NCTJ Journalism qualifications. These qualifications are designed to give you the skills to put your knowledge to practical use.

HNCs and HNDs are highly valued by employers and can also count towards membership of professional bodies and other employer organisations.

If you plan to study Higher Education at Harlow College, you may not have to pay for tuition fees upfront. Help may be available towards the cost of your college course as well as maintenance with either a 19+ Advanced Learner Loan or a loan or grant from Student Finance England.

If you have any questions our Admissions Advisers are on hand to offer financial advice and guidance. Please email: admissions@harlow-college.ac.uk or call 01279 868100.

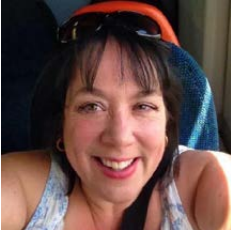
Higher National Certificates and Diplomas

| Study Mode | Course Name | Duration | Start | Full Fee | |
|------------------------------|---|--------------|-------|----------|-------------------------------|
| SL On campus & Online | HNC Business | 1 to 2 years | Sept | £4995 | Find out more |
| SL On campus & Online | HND Business | 1 to 2 years | Sept | £4995 | Find out more |
| SL On campus & Online | HNC Computing for England (Cyber Security) | 1 to 2 years | Sept | £4995 | Find out more |
| SL On campus & Online | HND Computing for England (Cyber Security) | 1 to 2 years | Sept | £4995 | Find out more |
| SL On campus & Online | HNC Early Childhood Education & Care | 1 to 2 years | Sept | £4995 | Find out more |
| SL On campus & Online | HND Early Childhood Education & Care | 1 to 2 years | Sept | £4995 | Find out more |
| SL On campus & Online | HNC General Engineering | 1 to 2 years | Sept | £4995 | Find out more |
| SL On campus & Online | HND General Engineering | 1 to 2 years | Sept | £4995 | Find out more |
| SL On campus & Online | HNC Healthcare & Nursing Assistant Practice | 1 to 2 years | Sept | £4995 | Find out more |
| SL On campus & Online | HND Healthcare Assistant Practitioner | 1 to 2 years | Sept | £4995 | Find out more |
| SL On campus & Online | HNC International Travel & Tourism Management | 1 to 2 years | Sept | £4995 | Find out more |
| SL On campus & Online | HND International Travel & Tourism Management | 1 to 2 years | Sept | £4995 | Find out more |
| SL On campus & Online | HNC Sport and Exercise Science | 1 to 2 years | Sept | £4995 | Find out more |
| SL On campus & Online | HND Sport and Exercise Science | 1 to 2 years | Sept | £4995 | Find out more |

Professional Diplomas

| Study Mode | Course Name | Duration | Start | Full Fee | |
|-----------------------------|--|-----------------|-------------|-----------|-------------------------------|
| A On campus & Online | Level 4 Accounting | 18 months | Sept | £3055 | Find out more |
| A On campus | Level 4 Creative Enterprise - Creative Business Start-up | 1 year | Sept | | Find out more |
| A On campus | Level 4 Electric & Hybrid Vehicles Diagnosis, Testing and Repair | 6 weeks | Apr | £195 | Find out more |
| A On campus | Journalism NCTJ - News & Magazine (Fast Track) | 24 weeks | Sept | £4170 | Find out more |
| A On campus | Journalism NCTJ - News & Magazine | 1 year | Sept | £4170 | Find out more |
| A On campus & online | Level 5 CMI Leadership and Management | 10 wks - 1 year | Oct | from £350 | Find out more |
| A On campus | Level 4 Professional Diploma in Performance | 1 year | Sept | | Find out more |
| A On campus | Level 4 Salon Management | 1 year | Sept | £3345 | Find out more |
| On campus | Teacher Training Level 4 Education & Training | 30 weeks | 28 Sept | £950 | Find out more |
| On campus | Teacher Training Level 5 Education & Training | 1 to 2 years | 10 Jan 2024 | £2440 | Find out more |





How online learning during the pandemic gave Paula a different outlook on life.

Read more about Paula who is now on her 7th e-Learning course with Harlow College!

[Read more](#)

OUR COURSES

WWW.HARLOW-COLLEGE.AC.UK/ADULTS




Accounting & Bookkeeping

| Study Mode | Course Name | Duration | Start | Full Fee | |
|----------------------|-------------------------|-----------|-------|----------|-------------------------------|
| £ On campus & Online | AAT Level 1 Bookkeeping | 12 weeks | Sept | £280 | Find out more |
| £ On campus & Online | AAT Level 2 Accounting | 10 months | Sept | £1047 | Find out more |
| £ On campus & Online | AAT Level 3 Accounting | 10 months | Sept | £2635 | Find out more |
| £ On campus & Online | AAT Level 4 Accounting | 18 months | Sept | £3055 | Find out more |

Fees includes tuition, AAT membership fees and one assessment fee per unit.

Automotive

| Study Mode | Course Name | Duration | Start | Full Fee | |
|-------------|---|----------|-------|----------|-------------------------------|
| £ On campus | Level 1 Electric/Hybrid Vehicle Awareness | 1 week | TBC | £46 | Find out more |
| £ On campus | Level 2 Electric/Hybrid Vehicle Routine Maintenance | 8 weeks | TBC | £130 | Find out more |
| £ On campus | Level 3 Electric/Hybrid Vehicle System Repair & Replacement | 8 weeks | TBC | £195 | Find out more |
| £ On campus | Level 2 & 3 (TRADE ONLY) Electric/Hybrid Vehicle System Repair & Replacement Fast Track | 12 weeks | TBC | £300 | Find out more |
| £ On campus | Level 2 Light Vehicle Maintenance & Repair | 72 weeks | Sept | £2085 | Find out more |

*Subject to eligibility  Financial support may be available



Mukhtar is poised to climb the career ladder with help from our £1000 free Training Voucher.

[Read more](#)

OUR COURSES

WWW.HARLOW-COLLEGE.AC.UK/ADULTS



Building Services

| Study Mode | Course Name | Duration | Start | Full Fee | |
|------------|----------------------------------|----------|---------|----------|-------------------------------|
| On campus | Level 2 Electrical Installations | 36 weeks | 26 Sept | £1285 | Find out more |

£

Business & Retail

£ Financial support may be available

| Study Mode | Course Name | Duration | Start | Full Fee | |
|------------|--|------------|----------|----------|-------------------------------|
| Online | Level 2 Business & Administration | 8-12 weeks | Any time | Free* | Find out more |
| Online | Level 2 Customer Service | 8-12 weeks | Any time | Free* | Find out more |
| Online | Level 2 Retail Operations | 8-12 weeks | Any time | Free* | Find out more |
| Online | Level 2 Team Leading | 8-12 weeks | Any time | Free* | Find out more |
| Online | Level 2 Understanding Climate Change and Environmental Awareness | 8-12 weeks | Any time | Free* | Find out more |

On campus Customer Service (Bright Futures Training Centre) 10 days To find out more: Call 01279 868173

Computing

£ Financial support may be available

| Study Mode | Course Name | Duration | Start | Full Fee | |
|------------|---|------------|----------|----------|-------------------------------|
| Online | Level 2 Data Protection & Data Security | 8-12 weeks | Any time | Free* | Find out more |

*Subject to eligibility £ Financial support may be available



Construction

£ Financial support may be available

| Study Mode | Course Name | Duration | Start | Full Fee | |
|-------------|--|----------|---------------|-------------------------------------|-------------------------------|
| £ On campus | Level 2 Carpentry & Joinery | 1 year | 24 May | £1285 | Find out more |
| £ On campus | CSCS Construction (Bright Futures Training Centre) | 10 days | 6 Jun & 5 Jul | To find out more: Call 01279 868173 | |



*Subject to eligibility £ Financial support may be available



**How Arzum unlocked her potential
with a Teacher Training programme.**

"The Teacher Training programme allowed me to be
the best teacher I could be!"

[Read more](#)

OUR COURSES

WWW.HARLOW-COLLEGE.AC.UK/ADULTS



Early Years, Education & Teaching

£ Financial support may be available

| Study Mode | Course Name | Duration | Start | Full Fee | |
|------------|--|-------------|----------|----------|-------------------------------|
| On campus | Access to Higher Education - Education & Teaching (One year pre-university course) | 1 year | Sept | £3384 | Find out more |
| £ Online | Level 2 Behaviour That Challenges | 8-12 weeks | Any time | Free* | Find out more |
| £ Online | Level 2 Equality & Diversity | 8-12 weeks | Any time | Free* | Find out more |
| On campus | Level 2 Early Years Practitioner | 1 year | Sept | £994 | Find out more |
| On campus | Level 3 Early Years Workforce | 18 months | Sept | £2882 | Find out more |
| Online | Level 2 Safeguarding & Prevent | 8-12 weeks | Any time | Free* | Find out more |
| Online | Level 2 Specific Learning Difficulties | 8-12 weeks | Any time | Free* | Find out more |
| £ Online | Level 3 Supporting Teaching and Learning (online) | 18-20 weeks | Any time | £1417 | Find out more |
| Online | Level 2 Understanding Autism | 8-12 weeks | Any time | Free* | Find out more |
| £ Online | Level 3 Certificate in Understanding Autism | 18-20 weeks | Any time | £811 | Find out more |
| On campus | Level 3 Teacher Training: Education & Training | 15 weeks | 26 Sept | £450 | Find out more |
| On campus | Level 4 Teacher Training: Education & Training | 55 weeks | 28 Sept | £950 | Find out more |

*Subject to eligibility £ Financial support may be available



A young woman with long blonde hair and glasses is sitting on a light-colored sofa. She is wearing a blue and white plaid shirt and dark jeans. She is looking down at a laptop on a glass coffee table in front of her. Her right hand is on the laptop trackpad, and her left hand is holding a pencil over a white notepad. The background shows a green cushion and a smartphone on the sofa.

**HARLOW
COLLEGE**

Free online short courses for adults.

Learn at your own pace,
anywhere, anytime.

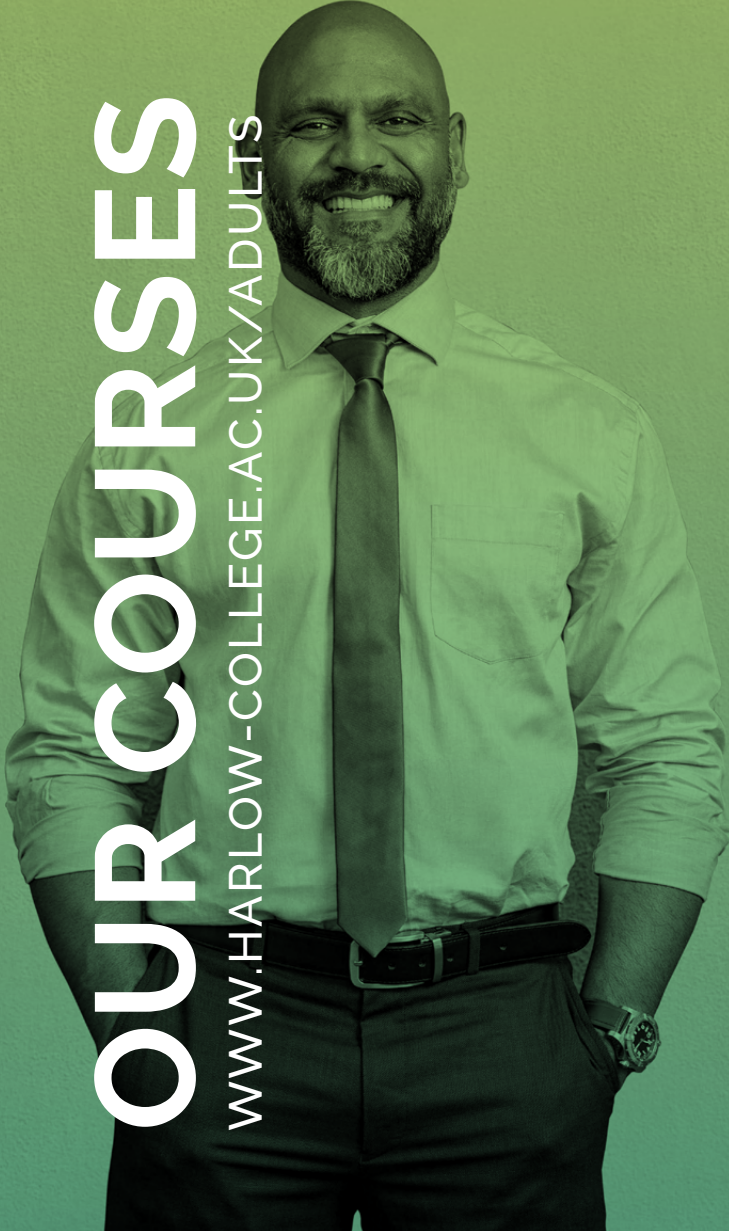
www.harlow-college.ac.uk/elearning

Apply now



How Lee knew the time was right to re-enter education at 45 years of age and study an English course.

[Read more](#)



OUR COURSES

WWW.HARLOW-COLLEGE.AC.UK/ADULTS

Employability Courses

| Study Mode | Course Name | Duration | Start | Full Fee |
|------------|--|----------|--------|-------------------------------------|
| On campus | Overcoming Barriers to Work (Bright Futures Training Centre) | 10 days | 25 May | To find out more: Call 01279 868173 |



English, Maths & Digital Skills

| Study Mode | Course Name | Duration | Start | Full Fee |
|-------------------|--|-------------|------------------|---|
| On campus | Functional Skills English | 14 weeks | Sept | Free* Find out more |
| On campus | Functional Skills Maths | 12-14 weeks | Sept | Free* Find out more |
| On campus | GCSE English | 1 year | Sept | Free* Find out more |
| On campus | GCSE Maths | 1 year | Sept | Free* Find out more |
| On and off campus | ESOL (English as a Second or Other Language) | Flexible | | from £150 Find out more |
| On campus | Essential Digital Skills | 12 weeks | Flexible | Free* Find out more |
| On campus | Managing your Money - Multiply in Essex | 4 weeks | 15 Mar 26 Apr | Free* Find out more |
| On campus | Numeracy Workshop - Mutiply in Essex | 3 hours | Every Mon & Fri | Free* Find out more |

*Subject to eligibility Financial support may be available



"From the minute I started my online course I was hooked"

"I have enjoyed the course so much that, once I'd completed it, I started a second one - I wish I had done it sooner"

[Read more](#)



Hairdressing & Beauty

| Study Mode | Course Name | Duration | Start | Full Fee | |
|-------------|------------------------------|----------|-------|----------|-------------------------------|
| £ On campus | Level 2 Beauty Therapy | 1 year | Sept | £633 | Find out more |
| £ On campus | Level 3 Beauty Therapy | 1 year | Sept | £3345 | Find out more |
| £ On campus | Level 2 Women's Hairdressing | 1 year | Sept | £1287 | Find out more |
| £ On campus | Level 3 Hair Services | 1 year | Sept | £2583 | Find out more |
| £ On campus | Level 4 Salon Management | 1 year | Sept | £3345 | Find out more |

BEAUTY THERAPY

The SALON
Luxury treatments at affordable prices

FIND OUT MORE

HAIRDRESSING

*Subject to eligibility  Financial support may be available



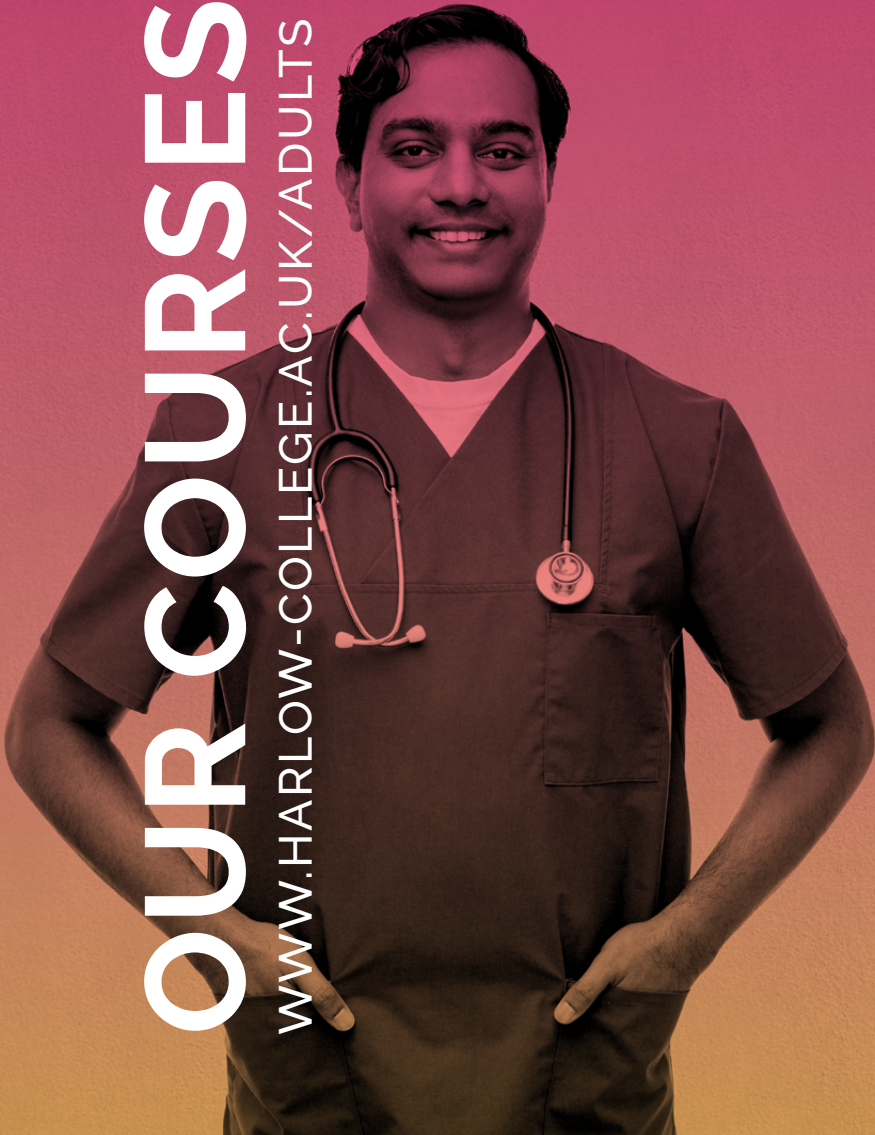
"I think of myself as a lifelong learner"

"I like to keep active and learn new things so when the opportunity came up to study a counselling course I thought, let's go for it!"

[Read more](#)

OUR COURSES

WWW.HARLOW-COLLEGE.AC.UK/ADULTS



Health, Social Care & Wellbeing

| Study Mode | Course Name | Duration | Start | Full Fee | |
|------------|---|------------|----------|----------|-------------------------------|
| On campus | Access to Higher Education - Counselling (One year pre-university course) | 1 year | Sept | £3384 | Find out more |
| On campus | Access to Higher Education - Education & Teaching (One year pre-university course) | 1 year | Sept | £3384 | Find out more |
| On campus | Access to Higher Education - Health & Social Care (One year pre-university course) | 1 year | Sept | £3384 | Find out more |
| On campus | Access to Higher Education - Medicine (One year pre-university course) | 1 year | Sept | £3384 | Find out more |
| On campus | Access to Higher Education - Nursing, Midwifery & Health Studies (One year pre-university course) | 1 year | Sept | £3384 | Find out more |
| On campus | Level 1 Mental Health Awareness | 4 weeks | 17 Apr | £65 | Find out more |
| On campus | Level 2 Counselling | 12 weeks | Sept | £360 | Find out more |
| On campus | Level 3 Counselling | 32 weeks | 20 Apr | £1500 | Find out more |
| Online | Level 2 Children & Young People's Mental Health | 8-12 weeks | Any time | Free* | Find out more |


*Subject to eligibility  Financial support may be available



Cont. Health, Social Care & Wellbeing

| Study Mode | Course Name | Duration | Start | Full Fee | |
|------------|---|-------------|----------|----------|-------------------------------|
| Online | Level 3 Certificate in Understanding Principles of Dementia Care | 18-20 weeks | Any time | £811 | Find out more |
| Online | Level 2 Mental Health First Aid & Mental Health Advocacy in the Workplace | 8-12 weeks | Any time | Free* | Find out more |
| Online | Level 2 Nutrition & Health | 8-12 weeks | Any time | Free* | Find out more |
| Online | Level 2 Understanding Climate Change and Environmental Awareness | 8-12 weeks | Any time | Free* | Find out more |



*Subject to eligibility  Financial support may be available



Kat's ambition is to be a manager. Read how studying a Level 3 CMI Leadership and Management course is going to help her achieve her goal.

[Read more](#)



Journalism

| Study Mode | Course Name | Duration | Start | Full Fee | |
|-------------|--|----------|-------|----------|-------------------------------|
| £ On campus | NCTJ Journalism - News and Magazine | 1 year | Sept | £4170 | Find out more |
| £ On campus | NCTJ Journalism - News and Magazine Fast Track | 24 weeks | Sept | £4170 | Find out more |

Marketing & Social Media

| Study Mode | Course Name | Duration | Start | Full Fee | |
|-------------|------------------------|----------|-------|----------|-------------------------------|
| £ On campus | Social Media Marketing | 6 weeks | 8 Jun | £150 | Find out more |

Security & Door Supervision

| Study Mode | Course Name | Duration | Start | Full Fee | |
|-------------|---|------------|----------------|-------------------------------------|--|
| £ On campus | SIA Security (Bright Futures Training Centre) | 8-12 weeks | 23 May & 3 Jul | To find out more: Call 01279 868173 | |

Warehousing & Storage

| Study Mode | Course Name | Duration | Start | Full Fee | |
|-------------|--|----------|-------|-------------------------------------|--|
| £ On campus | Warehousing & Storage (Bright Futures Training Centre) | 10 days | 2 Jun | To find out more: Call 01279 868173 | |



BRIGHT FUTURES

Bright Futures is Harlow College's Adult Training Centre based in Harlow Town Centre. Bright Futures delivers training courses to upskill, retrain and support adults on their employment journey across the South East and East of England.

[VIEW COURSES](#)

[FIND US ON
GOOGLE MAPS](#)

01279 868173

www.harlow-college.ac.uk/brightfutures
brightfutures@harlow-college.ac.uk

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**HARLOW
COLLEGE**



Stansted Airport Academy Employment & Skills

Stansted Airport Employment and Skills Academy are here to help develop the skills and confidence of those seeking a career at London Stansted Airport. Delivering courses in English and Maths, Essential Digital Skills, Aviation Operations and Hospitality in partnership with Harlow College.

01279 663321

www.stanstedairportacademy.com
Employment.Academy@stanstedairport.com

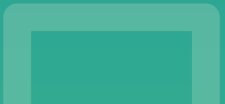


In partnership with

**HARLOW
COLLEGE**

HOW TO APPLY

UPSKILL, RETRAIN
AND FUTURE PROOF
YOUR CAREER





Online

Visit: www.harlow-college.ac.uk/adults to browse our courses.

Alternatively, you can simply click the 'Apply' button next to the course you'd like to apply for in this Course Guide.

Fill out an application form online.

Some of our courses require a pre-assessment. If this is the case, you will be asked to submit your contact details and we will be in touch to arrange this with you.



Phone

Call 01279 868100 to speak to our friendly Admissions Team.

Our phone lines are open:
Monday to Thursday 8.45am-5pm
Fridays 8.45am-4.30pm

You can also email our Admissions team:
admissions@harlow-college.ac.uk

HARLOW COLLEGE

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www.harlow-college.ac.uk

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All information printed in this guide is correct
at time of publishing April 2023
Course fees are subject to change.